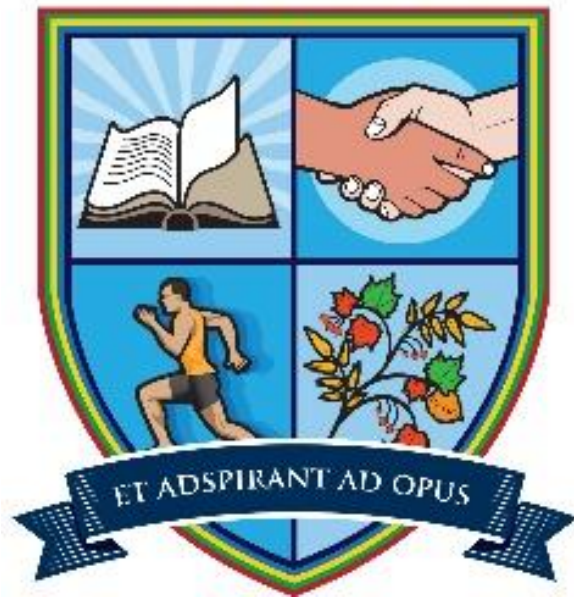


# KINVER HIGH SCHOOL



Kinver High School and Sixth Form

School Transport Service

2019/20

## SCHOOL TRANSPORT ARRANGEMENTS

Kinver High School offers a School Transport Service to and from school for students who fall outside of the county defined catchment area.

The school transport routes are as follows:

**COACH B – Gornal to Kinver High School  
(via Wombourne, Wall Heath & Cookley)**  
**OPERATOR: Prospect Coaches**

<b>Location</b>	<b>Pick up</b>	<b>Drop off</b>
Dudley (Salop Street/Nith Place)	07:25	16:40
Station Road (New Inns), Wombourne	07:45	16:20
Common Road Shops	07:48	16:17
Wombourne Road / Falklands Close	07:50	16:10
Horse & Jockey Pub, Wall Heath	07:55	16:30
Orchard Grove, Cookley	08:12	15:52
Tesco Stores	08:13	15:51
Red Lion Stores	08:14	15:50
Kinver High School (Turning Circle)	08:30	15:40

**COACH C – Amblecote to Kinver High School  
(via Audnam & Wordsley)**  
**OPERATOR: Prospect Coaches**

<b>Location</b>	<b>Pick up</b>	<b>Drop off</b>
Amblecote Road (Roebuck Bus Stop)	07:50	16:20
Audnam (Tesco Express, Brettle Lane)	07:57	16:12
Brierley Hill Road / Camp Hill	07:59	16:10
Middleway Avenue / Lawnswood Road	08:03	16:05
Kinver High School (Turning Circle)	08:30	15:40

**COACH D – Brierley Hill to Kinver High School**  
**(via Lye, Oldswinford, Norton & Wollaston)**  
**OPERATOR: Prospect Coaches**

<b>Location</b>	<b>Pick up</b>	<b>Drop off</b>
Thorns Road (Stevens Park Bus Stop)	08:00	16:15
Lye Cross (Pedmore Road Bus Stop)	08:02	16:08
Severn Stars, Oldswinford	08:05	16:05
Heath Lane /Corser Street)	08:07	16:03
Norton Road / Witton Street (Bus Stop)	08:08	16:02
Whittington Road / Eveson Road (Bus Stop)	08:09	16:01
Eveson Road / Broadway	08:10	16:00
Broadway (Shops)	08:12	15:58
Gigmill School (Broadway)	08:13	15:57
Gigmill Store (Broadway)	08:14	15:56
High Park Avenue / Leonard Road, Wollaston	08:16	15:54
High Park Avenue / Tyrol Close	08:17	15:53
Vicarage Road / Wood Street, Wollaston	08:20	15:50
Kinver High School (Turning Circle)	08:30	15:40

### **COST Per Academic Year (Payable via Parent Pay)**

The price is £700 for the school year (less than £3.69 per day).

*NB - The cost is based on estimated numbers and may change, but you will be notified of this.*

Fees are payable in advance via Parentpay and can be made annually, termly or monthly.

If the monthly payment option is chosen, £70 is due as a deposit, followed by 9 further payments of £70 by the first of each month, commencing 1<sup>st</sup> October 2019.

If it would be easier to pay by standing order, please call the telephone number listed below for further details.

Non receipt of payment will jeopardise your child's seat on the coach.

If you have any questions about the service, please contact the School Transport Administrator on (01384) 686802.

## HOW TO APPLY FOR A SCHOOL BUS PASS

If you wish to request a seat on the Kinver High School Transport Service for your child, please complete the attached Application Form and Transport Agreement and return to the School Transport Administrator, along with a deposit of £70.

Unfortunately we cannot secure a place on the bus until the relevant documentation and payment has been received. Bus Passes will be issued prior to the start of the school term.

We will do our best to accommodate everyone who requests a place however, please note that we cannot guarantee a seat and therefore request you respond promptly.

## VALIDATION OF BUS PASSES

On embarking the bus, all students must show their bus pass to the driver. Students who do not carry a valid pass run the risk of not being accepted onto the bus. If your child loses their pass, they can request a replacement from the School Office at a cost of £5.00.

## CONDUCT

As parents/guardians please take the time to read the Code of Conduct section thoroughly, as a breach of the rules could result in a suspension or ban from the School Transport Service.

## WI-FI & SAFETY

All Prospect coaches have free wi-fi on board, as well as Greenroad and Alcolocks technology.

*\* Greenroad tracks the vehicle location and its movements at all times, along with analysis of how the vehicle is being driven, i.e. braking, speeding, and lane handling.*

*\* Alcolocks is an alcohol breathalysing and immobilising system that prevents the driver of any vehicle from driving whilst intoxicated. The vehicle is immobilised if the breath sample fails the test.*

## **Staffordshire County Council Buses**

Staffordshire County Council offer school travel assistance to children of statutory age (Reception to Year 11) who reside in Staffordshire and

- Live beyond walking distance from the school where they are registered on roll and which is a non fee paying school.
- Live within the designated catchment area of the school, or are attending the nearest suitable school with places available, as determined by the Authority. A suitable school is one which provides education appropriate to the age, ability and aptitude of the pupil and any special educational needs that the pupil may have (as recorded in an Education, Health and Care Plan or Statement of Special Educational Need), and could be within or outside of Staffordshire, a two or three tier school, and a faith or non-faith school.

Walking distance is defined as up to 2 miles for children in Year 6 and below and up to 3 miles for children in Year 7 to Year 11.

Assistance may also be provided when:

- A pupil lives below walking distance from the nearest or catchment school but the route has been declared unavailable and there is no other alternative route below the walking distance.
- Under the low income criteria for income assessed travel assistance.
- When attending the closest or catchment school and a medical condition or disability prevents the pupil from making the journey even when accompanied.

Full details can be found via the following link:

<https://www.staffordshire.gov.uk/education/Schooltransport/Under-16s/home.aspx>

To apply, click on the 'how to apply' link on this page or telephone Staffordshire County Council directly on (01785) 278718.

The following Staffordshire CC transport services are currently in operation:

**COACH 657 – Stourton to Kinver High School & Foley Infants**  
**OPERATOR: Prospect Coaches (Staffordshire CC)**

<b>Location</b>	<b>Pick up</b>	<b>Drop off</b>
Hyperion Road / New Wood Close, Stourton	08:15	15:55
Hyperion Road (Outside No. 34)	08:16	15:54
Stourton Village Hall, Bridgnorth Road	08:20	15:50
Kinver High School (Turning Circle)	08:30	15:40
Foley Infants, Fairfield Drive	08:50	15:20

*At Kinver High, children transfer from other routes onto this service for onward travel to Foley Infants School.*

**COACH 658 – Iwerley to Kinver High School**  
**OPERATOR: Prospect Coaches (Staffordshire CC)**

<b>Location</b>	<b>Pick up</b>	<b>Drop off</b>
The Spinneys, Norton Road, Iwerley	08:00	16:10
Iwerley Park Farm	08:10	16:00
High Lodge Corner House, Sugarloaf Lane	08:15	15:55
Kinver High School (Turning Circle)	08:30	15:40

**COACH 661 – Wombourne to Kinver High School**  
**(via Lower Penn, Seisdon, Trysull, Smestow, Swindon & Himley)**  
**OPERATOR: Prospect Coaches (Staffordshire CC)**

<b>Location</b>	<b>Pick up</b>	<b>Drop off</b>
Lower Penn Electric Works, Penstone Lane	07:53	16:20
Ebtree Road / Seisdon Road, Seisdon	07:57	16:13
All Saints Primary, School Road, Trysull	08:01	-----
Plough Cottage, School Road	-----	16:09
Smestow Road / Smestow Lane, Smestow	08:05	16:05
Community Centre, High Street, Swindon	08:08	16:02
Bridgnorth Road / Plantation Lane, Himley	08:12	15:58
Lawnswood / Little Oaks Drive	08:22	15:48
Kinver High School (Turning Circle)	08:30	15:40

**COACH 670 –       Blackhills to Kinver High School**  
**(via Halfpenny Green, Bobbington, Six Ashes & Enville)**  
**OPERATOR:         Prospect Coaches (Staffordshire CC)**

<b>Location</b>	<b>Pick up</b>	<b>Drop off</b>
Bridgnorth Road (gate opposite No.90), Wombourne	07:56	16:10
Royal Oak Pub, Halfpenny Green	08:04	16:02
Village Green (Post Box), Bobbington	08:06	16:00
Bridgnorth Road / Mere Lane, Four Ashes	08:12	-----
Bridgnorth Road / Bradbury Lane	-----	15:55
Bridgnorth Road (The Lodge)	08:13	15:54
Bridgnorth Road (Rock Cottage)	08:14	15:53
Bridgnorth Road (Oakfields)	08:15	15:52
Bridgnorth Road (No.2 Brickyard Cottages)	08:17	15:51
51ilberts Cross, Enville	08:18	15:48
Bridgnorth Road (Redcote)	08:20	15:47
Kinver High School (Turning Circle)	08:30	15:40

## **GUIDELINES FOR PARENTS AND GUARDIANS**

- You are responsible for your child's safety while getting to and from the pick-up point and whilst they are waiting to board the vehicle. Please ensure that your child follows a safe route to the bus stop and that they know the safest road crossing points.
- You are responsible for ensuring that your child has a pass each time they board the vehicle as drivers are required to check passes. If your child fails to produce their pass, they may be refused transport. You will then have to make alternative arrangements, at your expense, to get your child to school.
- If your child loses or damages their pass, a replacement can be obtained via the School Office at a cost of £5.
- Your child has been allocated to a particular vehicle. It is important that they travel on this and not any other vehicle. It is important that the School and bus operator knows who is on the vehicle in case of an accident or emergency.
- Please make your child aware of the dangers of behaving in a disorderly fashion. For safety reasons, please ask them to act sensibly whilst on the vehicle and at the bus stop.
- Make sure your child knows what to do if the bus is late or does not arrive.
- Please ask your child to show the driver courtesy and respect and follow any instructions he/she gives.
- Please encourage them to remain seated at all times and to wear the seat belt fitted. The drivers' primary function is to transport children to and from school. They may not be able to do this if students misbehave.
- In the event of an accident or breakdown, please make your child aware that he/she follows the driver's instructions.
- You will be held responsible for any vandalism caused by your child and you will be charged for any damage caused. It may also be reported to the police and treated as a criminal offence.
- Please notify the School Office immediately of any changes to your circumstances. If your child no longer requires the use of the School Transport Service, please return their bus pass to the School office.
- If you have any concerns about the School Transport Service, please contact the School Office on (01384) 686900.



## **SCHOOL TRANSPORT SERVICE STUDENT CODE OF CONDUCT**

### At the Pick up/Drop off point:

- Always arrive in good time and make sure you have your pass with you. You must show your pass to the driver each time you get onto the vehicle. If you cannot produce a pass, you may not be allowed to travel.  
Remember: NO PASS means NO TRAVEL!
- You should wait on the pavement in a safe position well back from the road. You must behave sensibly without upsetting local residents or endangering other pedestrians and traffic.
- Do not approach the vehicle until it has stopped.
- Board and get off the bus in an orderly manner.
- Make sure you are getting on the bus to which your pass relates.

### On the Bus:

- Find a seat quickly and sensibly without pushing.
- Fasten your seat belt - YOU MUST WEAR IT.
- You must listen to the driver and do as he/she says. The driver's job is to drive the bus safely, not to supervise students on the vehicle.
- Do not leave your seat until disembarking.
- You must not misbehave whilst on the bus. This is dangerous and may distract the driver. If you need to speak to the driver, wait until it is safe to do so.
- Report any accident or incident to the driver when safe to do so, preferably when the vehicle has stopped.
- Keep the gangway and emergency doors clear in case of emergency.
- You must not eat or drink on the bus.
- Do not interfere with the emergency doors, safety belt fastenings or window fittings.
- Do not graffiti or damage the vehicle. Parents will be charged for any damage caused.
- Do not use bad language.

- In the event of an accident or breakdown, stay calm and quiet and follow the driver's instructions.

At your destination:

- Do not leave your seat and try to disembark until the bus has stopped.
- You must make sure that you take all your belongings, such as bags, coats and any litter when leaving the vehicle. If you have forgotten anything you should notify the school office.
- You must not try to get back on the vehicle after you have left, in case it moves away suddenly.
- Older students should help to see that younger pupils are well clear of the vehicle after leaving the bus.
- You must not cross the road close to the front or rear of the vehicle. You must be able to see clearly both ways. Where possible, use a pedestrian crossing.
- Remember to be polite and courteous at all times. You are representing yourself, your family and your school. Do not let them down!
- Unacceptable behaviour will not be tolerated and action will be taken if you do not follow these guidelines.
- The School reserves the right to suspend or disallow the right of an individual to use the Transport Service. Your parent or guardian will then be responsible for transporting you to and from School.

## **Disciplinary Procedures Following Breach of the Code of Conduct:**

Following a report of an incident of unacceptable behaviour or such behaviour that contravenes the School Transport Service Code of Conduct, the incident will be investigated.

If we find a pupil at fault, we will contact the parent/guardians to inform them of the incident and of any action we are undertaking. Depending on the seriousness of the incident and the history of any previous incidents, the course of action may be:

1. Warning letter.
2. Final warning letter.
3. Suspension or ban from the School Transport Service.

In the event of a suspension or ban, it will be the parent or guardian's responsibility to transport their child to and from school. The School will inform the transport provider of the action taken to ensure the suspension or ban is upheld.

In cases of criminal behaviour, the police will also be informed.

## **The School's Commitment**

We will:

- Deal with any concerns promptly.
- Endeavour to issue passes within five working days.
- Provide contractors with up-to-date information on pupils authorised to travel on their buses.
- Plan journeys to minimise journey times whilst providing a cost-effective and efficient service.
- Investigate thoroughly and impartially all incidents and complaints reported.
- Respond to the complainant as soon as the investigation is complete.
- Regularly monitor the safety and quality of the School Transport Service.  
The safety of the students is our primary concern.
- Treat everyone equally and fairly, according to the terms and conditions of our policies and contracts.